

AGENDA ITEM NO: 2

Report To: Health & Social Care Committee Date: 21 April 2016

Report By: Brian Moore Report No: FIN/49/16/AP/FMCL

Corporate Director (Chief

Officer)

Inverclyde Health & Social Care

Partnership

Alan Puckrin

Chief Financial Officer

Contact Officer: Fiona McLaren Contact No: 01475 712652

Subject: Revenue & Capital Budget Report 2015/16 - Period 11 as at 29

February 2016

1.0 PURPOSE

1.1 The purpose of this report is to update the Health and Social Care Committee on the position of the Revenue and Capital Budgets for the current year as at Period 11 to 29 February 2016.

2.0 SUMMARY

- 2.1 The Social Work revised budget is £49,774,000 with a projected underspend of £145,000 (0.29%), which is a reduction in spend since the last report of £314,000. The main elements of this underspend are:
 - Vacancies within internal homecare of £168,000.
 - Turnover of £320,000 across the rest of the service.
 - Learning Disability client costs underspend of £210,000 mostly due to pressure funding
 which was not required in year due to delays in moving clients from a hospital to a
 community care setting.
 - An underspend of £140,000 on new funding provided under the Children and Young People Act, due to delays in establishing projects.

Offset in part by:

- External homecare £484,000 reflecting current package costs, including some vacancy cover, this continues the trend from 2014/15. This is an increase of £47,000 since period 9 and is due to changes in client packages.
- Homelessness £213,000 (an increase of £35,000) due to under occupancy of temporary furnished flats and the Inverclyde Centre which is in line with the 2014/15 out-turn.
- Residential and Nursing overspend of £50,000 per current client profile. This was previously reported as an underspend but changes in client numbers have increased the costs by £109,000.
- 2.2 It should be noted that the 2015/16 budget includes agreed savings for the year of £1,191,000 with a current projected under recovery of £29,000 due to delays against original plans. This shortfall is reflected in the projected outturn above.
- 2.3 The projected spend on capital in 2015/16 is £156,000, with spend to date of £114,000. This represents slippage of 77.9% against the original phasing for 2015/16 for Neil St Children's Home Replacement project which is scheduled to be complete by March 2017. There is a tender report for this project elsewhere on this agenda.

- 2.4 The Social Work Earmarked Reserves for 2015/16 total £2,966,000 with £1,821,000 projected to be spent in the current financial year. To date £1,537,000 spend has been incurred which is 84% of the projected 2015/16 spend, and £193,000 behind the phased budget.
- 2.5 It should be noted that the reserves reported exclude those earmarked reserves that relate to cash flow smoothing, namely:
 - Children's Residential Care, Adoption & Fostering,
 - Deferred Income.

Underspends on the above reserves can only be contributed to the Earmarked Reserve funding if overall Committee is not in an overspend position.

3.0 RECOMMENDATIONS

- 3.1 That the Committee note the current year revenue budget and projected underspend of £145,000 for 2015/16 as at 29 February 2016.
- 3.2 That the Committee note the projected capital position, and that there is a report elsewhere on the agenda in respect of the replacement for Neil Street Children's Home.
- 3.3 That the Committee note the current earmarked reserves position.

Brian Moore Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership Alan Puckrin Chief Financial Officer

4.0 BACKGROUND

4.1 The purpose of the report is to advise the Committee of the current position of the 2015/16 Social Work revenue and capital budgets and to highlight the main issues contributing to the 2015/16 £145,000 projected revenue underspend.

5.0 2015/16 CURRENT REVENUE POSITION: £145,000 PROJECTED UNDERSPEND (0.29%)

5.1 Appendix 1 provides details of the movement in the budget and Appendix 2 contains details of the projected outturn. The material projected variances are identified per service below and detailed in Appendix 3:

a. Children & Families: Projected £312,000 (2.97%) underspend

The projected underspend is £192,000 more than projected at period 9. The underspend comprises:

- turnover of £92,000 (an increase of £6,000 due to delays in filling vacancies),
- a projected overspend of £20,000 for rents for care leavers (as previously reported),
- an overspend of £20,000 for dilapidation costs for previous premises,
- a projected underspend on kinship care of £54,000 due to additional funding being received for parity of payment with foster carers (as previously reported),
- a projected underspend of £140,000 on new funding for the Children and Young People Act due to delays in establishing projects,
- a projected underspend on respite of £44,000 due to reduced demand.

b. Older People: Projected £390,000 (1.77%) overspend

The projected overspend is £383,000 which is an increase of £93,000 since period 9. The projected overspend comprises:

- additional external provider costs in Homecare of £484,000 (an increase of £47,000 due to changes in client packages),
- savings arising from vacancies within internal Homecare of £168,000 (a decrease of £3,000),
- a projected overspend of £50,000 within Residential and Nursing purchased places, per the current number of clients receiving care. This was previously reported as an underspend but changes in client numbers have increased the costs by £109,000,
- a projected overspend of £75,000 on respite within Residential and Nursing and domiciliary respite within Homecare (a decrease of £6,000),
- a projected over-recovery of charges within Residential and Nursing of £106,000 offsets a projected under-recovery of charges in Homecare of £53,000.

c. Learning Disabilities: Projected £47,000 (0.71%) underspend

The projected underspend is £47,000 which is reduction in spend of £171,000 since reported at period 9. The projected underspend comprises:

- £210,000 underspend on payments to other bodies (an increase of £135,000 due to changes in care packages and the release of pressure funding),
- £55,000 overspend on transport costs due to external hires and non routine vehicle costs (a reduction of £2,000),
- £46,000 shortfall in income received from other local authorities (as previously reported),
- £23,000 shortfall in income from internal and external service users (as previously reported).
- £27,000 overspend in employee costs due to additional support costs (a reduction of £1,000),
- £15,000 overspend on catering in day centres (as previously reported),
- £27,000 overspend on property and administration costs.

The transport and employee costs relate to client packages and a review of budgets will be undertaken to align these to reflect current activity and package costs for 2016/17.

The current year budget includes £360,000 pressure funding (£200,000 from the 2013/15

budget and £160,000 2015/17 budget). The previous projection included an assumption that costs would be incurred for new clients and clients moving from a hospital to a community care setting, the timings of which were not known. These costs have not been incurred in 2015/16, therefore the full funding has been released.

In addition to the revenue budget a further £40,000 pressure funding was added to earmarked reserves for equipment.

d. Physical & Sensory: Projected £71,000 (3.28%) underspend

The projected underspend is £9,000 less than previously reported and is due to

- Turnover of £10,000,
- £12,000 overspend on transport costs.
- a projected underspend in client package costs of £43,000,
- additional income from service users of £32,000.

e. Assessment & Care Management: Projected £61,000 (3.69%) underspend

The projected underspend is £12,000 more than previously reported and is due to turnover from vacancies of £90,000 and a projected under recovery of income recharges of £21,000.

f. Mental Health: Projected £80,000 (7.51%) underspend

The projected underspend is £26,000 more than in period 9 and is primarily due to

- turnover of £24,000,
- client commitment underspend of £112,000 based on current vacancies and client package costs,
- overspend on property costs of £51,000.

g. Addictions: Projected £40,000 (3.73%) underspend

The projected underspend is £15,000 more than projected at period 9. The projected underspend mainly comprises:

- a projected £31,000 underspend on employee costs,
- a projected overspend of £13,000 on void costs for Auchendarroch Street,
- a projected underspend on payments to other bodies and supplies & services of £18,000.

h. Homelessness: Projected £213,000 (31.52%) overspend

The projected overspend of £213,000 is £34,000 more than previously projected. The projected overspend reflects the under occupancy of the Inverclyde Centre and the temporary furnished flats, which is a continuing trend from 2014/15. Work has been undertaken to realign the budget for Homelessness for 2016/17 to reflect actual spend. The budget adjustment to accommodate this was agreed as part of the 2016/17 budget setting process.

i. Planning, Health Improvement & Commissioning: Projected £103,000 (5.48%) underspend

The projected underspend £41,000 more than previously reported. It is mostly due to turnover from vacancies of £60,000. There are costs being incurred in this area for the Afghan Resettlement Scheme which are being fully funded by Central Government.

j. Business Support: Projected £32,000 (1.55%) underspend

The projected underspend is £8,000 less than previously reported due to further turnover. The underspend is due to turnover of £57,000 partially offset by a projected overspend on administration costs and payments to other bodies of £23,000.

6.0 2015/16 CURRENT CAPITAL POSITION

- 6.1 The Social Work capital budget is £3,627,000 over the life of the projects with £156,000 projected for 2015/16, comprising:
 - £146,000 for the replacement of Neil Street Children's Home,
 - £10,000 to finalise the expansion of the Hillend respite unit.
- 6.2 There is slippage in the 2015/16 budget of £515,000 (77.9%) against the original budget for the Neil St Children's Home Replacement project which is scheduled to be complete by March

2017. Tenders have been returned and are currently being evaluated with a report on this elsewhere on the agenda. Appendix 4 details capital budgets and progress by individual project.

7.0 EARMARKED RESERVES

- 7.1 The Social Work earmarked reserves for 2015/16 total £2,966,000 with £1,821,000 projected to be spent in the current financial year. To date £1,537,000 spend has been incurred which is 84% of the projected 2015/16 spend. Appendix 5 details the individual earmarked reserves.
- 7.2 Within the earmarked reserves for 2015/16 is £1,332,000 relating to the Integrated Care Fund. This is the Council's share of a total allocation to Inverclyde of £1,760,000 (£1,028,000) plus £304,000 funding to be carried forward. The balance of £428,000 is funding a number of NHS projects. The funding has been allocated as follows:

Project	£000
Strategic needs analysis admin support	12
Independent sector integration partner	26
Redholm	90
Telecare	100
Intermediate care & support	46
Housing	31
Reablement	700
Third sector integration	8
Carers	15
Total funding	1,028

- 7.3 It should be noted that the reserves reported exclude those earmarked reserves that relate to cash flow smoothing, namely:
 - Children's Residential Care, Adoption & Fostering
 - Deferred Income.

Underspends on the above reserves can only be contributed to the Earmarked Reserve funding if overall the Committee is not in an overspend position.

8.0 VIREMENT

8.1 Appendix 6 details the virements that the Committee is requested to approve. All virements are reflected within this report.

9.0 OTHER INFORMATION

- 9.1 Work is ongoing to assess the impact and any financial implications of the national minimum wage and those related to changes to sleepover shifts.
- 9.2 Appendix 7 contains details of the employee cost variances by service.

10.0 IMPLICATIONS

Finance

10.1 Financial Implications:

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	_	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	_	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

10.2 There are no specific legal implications arising from this report.

Human Resources

10.3 There are no specific human resources implications arising from this report

Equalities

10.4	Has an Equality Impact Assessment been carried out?

	Yes	See attached appendix
1	1	

		This report does not introduce a new policy, function or strategy or recommend
Χ	No	a change to an existing policy, function or strategy. Therefore, no Equality
		Impact Assessment is required.

Repopulation

10.5 There are no repopulation issues within this report.

11.0 CONSULTATIONS

11.1 This report has been jointly prepared by the Corporate Director (Chief Officer), Inverclyde Community Health & Care Partnership and the Chief Financial Officer.

12.0 BACKGROUND PAPERS

12.1 There are no background papers for this report.

Social Work Budget Movement - 2015/16

Period 11: 1st April - 29 February 2016

	Approved Budget		Movements			Revised Budget
Service	2015/16 £000	Inflation £000	Virement £000	Supplementary Budgets £000	Transfers to/ (from) Earmarked Reserves £000	2015/16 £000
Children & Families	10,344	122	(46)	92	0	10,513
Criminal Justice	0	0	0	0	0	0
Older Persons	21,346	595	(29)	0	0	21,912
Learning Disabilities	6,413	38	187	0	0	6,638
Physical & Sensory	2,156	12	6	0	0	2,174
Assessment & Care Management	1,584	23	(46)	0	84	1,644
Mental Health	1,106	15	(50)	0	0	1,071
Addiction / Substance Misuse	1,039	18	24	0	0	1,081
Homelessness	732	12	(69)	0	0	675
Planning, HI & Commissioning	2,065	26	(119)	0	(84)	1,888
Business Support	1,980	27	170	0	0	2,178
Totals	48,767	887	28	92	0	49,774

External Resources
Kinship care 92
Internal Resources

Savings/Reductions

SOCIAL WORK

REVENUE BUDGET PROJECTED POSITION

Period 11: 1st April - 29 February 2016

0044/45		Approved	Revised	Projected	Projected	Percentage
2014/15		Budget	Budget	Out-turn	Over/(Under)	Variance
Actual	SUBJECTIVE ANALYSIS	2015/16	2015/16	2015/16	Spend	
£000		£000	£000	£000	£000	
25,242	Employee Costs	25,236	25,794	25,267	(527)	(2.04%)
1,441	Property costs	1,361	1,394	1,282	(112)	(8.03%)
951	Supplies and Services	740	753	861	108	14.31%
479	Transport and Plant	371	380	470	90	23.62%
1,024	Administration Costs	735	765	879	113	14.83%
33,967	Payments to Other Bodies	34,613	35,078	35,070	(8)	(0.02%)
(14,349)	Income	(14,288)	(14,390)	(14,199)	190	(1.32%)
48,755	TOTAL NET EXPENDITURE	48,767	49,774	49,629	(145)	(0.29%)
	Contribution to Earmarked Reserves	0	0	0		
48,755	TOTAL NET EXPENDITURE	48,767	49,774	49,629	(145)	(0.29%)

2014/15		Approved	Revised	Projected	Projected Over	Percentage
	OR IFOTIVE ANALYSIS	Budget	Budget	Out-turn	/ (Under)	Variance
Actual	OBJECTIVE ANALYSIS	2015/16	2015/16	2015/16	Spend	
£000		£000	£000	£000	£000	
9,793	Children & Families	10,344	10,513	10,201	(312)	(2.97%)
0	Criminal Justice	0	0	0	0	0.00%
21,716	Older Persons	21,346	21,996	22,386	390	1.77%
6,395	Learning Disabilities	6,413	6,638	6,591	(47)	(0.71%)
2,128	Physical & Sensory	2,156	2,174	2,103	(71)	(3.28%)
1,477	Assessment & Care Management	1,584	1,644	1,584	(61)	(3.69%)
1,020	Mental Health	1,106	1,071	991	(80)	(7.51%)
1,097	Addiction / Substance Misuse	1,039	1,081	1,040	(40)	(3.73%)
873	Homelessness	732	675	888	213	31.52%
2,037	Planning, Health Improvement & Commissioning	2,065	1,888	1,784	(103)	0.00%
2,219	Business Support	1,980	2,094	2,061	(32)	(1.54%)
48,755	TOTAL NET EXPENDITURE	48,767	49,774	49,629	(145)	(0.29%)
	Contribution to Earmarked Reserves	0	0	0		
48,755	TOTAL NET EXPENDITURE excluding transfers	48,767	49,774	49,629	(145)	(0.29%)
	to EMR					

Notes:

- otes:

 1 £1.6M Criminal Justice and £0.3M Greenock Prison fully funded from external income hence nil bottom line position.

 2 £9M Resource Transfer/ Delayed Discharge expenditure & income included above.

 3 There are currently 969 clients receiving Self Directed Support care packages.

SOCIAL WORK

MATERIAL VARIANCES

Period 11: 1st April - 29 February 2016

2014/15 Actual	Budget Heading	Revised Budget 2015/16	budget	Actual to 29/02/16	Projected Out- turn 2015/16 £000	Projected Over/(Under)	Percentage Variance	
£000		£000	£000	£000	£000	Spend £000		
	Employee Costs						_	
5,158	Children & Families	5,361	4,629	4,507	5,270	(91)	(1.70%)	
6,653	Older People	7,692	6,641	6,236	7,540	(152)	(1.98%)	
2,369	Learning Disabilities	2,550	2,202	2,217	2,577	27	1.06%	
1,445	Assessment & Care Management	1,578	1,367	1,300	1,488	(90)	(5.70%)	
1,445	Mental Health	1,008	873	850	984	(24)	(3.61%)	
956	Addictions	1,218	1,055	1,024	1,187	(31)	(7.94%)	
1,675	Planning, Health Improvement & Commissioning	1,577	1,362	1,369	1,517	(60)	(2.13%)	
1,681	Business Support	1,609	1,361	1,298	1,552	(57)	(2.35%)	
21,382		22,593	19,490	18,801	22,115	(478)	(1.37%)	
	Older People							
3,092	Homecare payments to other bodies	2,824	2,589	2,265	3,308	484	17.14%	
11,660	Residential & Nursing purchased places	12,782	11,717	11,522	12,833	51	0.40%	
180	Respite & domicilliary respite	151	138	154	226	75	49.67%	
(172)	Residential & Nursing income	(109)	(100)	(215)	(215)	(106)	97.25%	
14,760		15,648	14,344	13,726	16,152	504	3.22%	
	Learning Disabilities							
64	Catering at day centres	51	47	60	66	15	29.41%	
179	Transport costs at day centres	111	98	148	166	55	49.55%	
7,286	Client commitments on support packages	7,325	6,504	6,030	7,115	(210)	(2.87%)	
(146)	Charges to other local authorities	(173)	(162)	(98)	(128)	45	(26.01%)	
7,383		7,314	6,487	6,140	7,219	(95)	(1.30%)	
	Homelessness							
341	Rents on temporary furnished flats	460	413	224	245	(215)	(46.74%)	
1	Payments for Bed & Breakfast	27	25	1	1	(26)	(96.30%)	
(393)	Rental income from temporary furnished flats	(620)	(568)	(226)	(245)	375	(60.48%)	
(298)	Rental income from Inverclyde Centre	(361)	(331)	(224)	(272)	89	(24.65%)	
(349)		(494)	(461)	(225)	(271)	223	(45.14%)	
	Other Variances							
0	Children & Families - C&YPA	193	193	1	53	(140)	(72.54%)	
32	Physical & Sensory - transport costs for day groups	17	9	24	29	12	70.59%	
1,540	Physical & Sensory - client commitments on support pa	1,595	1,423	1,309	1,550	(45)	(2.82%)	
2,054	Mental Health - client commitments on support packag	•	2,021	1,571	2,023	(112)	(5.25%)	
29	Addictions - Void costs at Auchendarroch Street	0	0	0	14	14	100.00%	
3,655		3,940	3,646	2,905	3,669	(271)	(6.88%)	

APPENDIX 4

SOCIAL WORK - CAPITAL BUDGET 2014/15

Period 11: 1st April - 29 February 2016

Social Work Total	3,627	191	671	156	114	1,726	1,464	90
Crosshill Childrens Home Replacement	1,682	0	0	0	0	157	1,435	90
Neil Street Childrens Home Replacement	1,858	114	661	146	114	1,569	29	0
Hillend Respite Unit	87	77	10	10	0	0	0	0
SOCIAL WORK	£000	£000	£000	£000	£000	£000	£000	£000
Project Name	Est Total Cost	Actual to 31/3/15	Approved Budget 2015/16	Revised <u>Est</u> 2015/16	Actual to 29/02/16	Est 2016/17	<u>Est</u> 2017/18	Future Years

EARMARKED RESERVES POSITION STATEMENT HEALTH & SOCIAL CARE COMMITTEE

<u>Project</u>		Funding		New Funding Other		Phased Budget To Period 11 2015/16	Actual To Period 11 2015/16	Projected Spend 2015/16	Amount to be Earmarked for 2016/17	Lead Officer Update
				2015/16					& Beyond	
		£000	£000	£000	£000	£000	£000	£000	£000	
Self Directed Support / SWIFT Finance Module	Derrick Pearce / Alan Brown	132		0	132	121	76	90	42	SWIFT (£9k) & SDS (£123k). Work is continuing on the implementation of SDS & the SWIFT financial module.
Growth Fund - Loan Default Write Off	Helen Watson	27			27	2	0	1	26	Loans administered on behalf of DWP by the credit union and the Council has responsibility for paying any bad debt. This requires to be kept until all loans are repaid and no debts exist.
Integrated Care Fund/ Delayed Discharge	Brian Moore	0		1,332	1,332	859	903	1,028		The Integrated Care Fund is new funding received. Funding has been allocated to a number of projects, including reablement, housing and third sector & community capacity projects. The total funding has increased as projects move between health & council.
Delayed Discharge	Brian Moore			478	478	308	239	258	220	Delayed Discharge funding has been received and has been allocated to specific projects, including overnight home support and out of hours support.
Support all Aspects of Independent Living	Brian Moore	231			231	192	60	170	61	This reserve includes the Dementia Strategy of £70k and a contribution of £150k from NHS for equipment which will be purchased in the latter part of 2015/16 & early 2016/17.
Support for Young Carers	Sharon McAlees	43	-7		36	30	32	36		This reserve is for an 18 month period to enable the implementation of a family pathway approach to young carers, which will aim to develop a sustainable service to young carers and their families.
Caladh House Renovations	Beth Culshaw	449			449	5	23	23	426	On 15/3/16 the Integrated Joint Board agreed to finance the shortfall to allow the John Street project to proceed.
Welfare Reform - CHCP	Andrina Hunter	44		114	158	151	147	153		This reserve is to fund Welfare Reform within the CHCP. New Funding of £118k was allocated from P&RCommittee. The funding is being used for staff costs and projects, including Grand Central Savings, Inverciyde Connexions, starter packs and financial fitness.
Funding for Equipment - Adults with Learning Disabilities		0	40		40	30	20	20		This reserve is for the purchase of disability aids within Learning Disabilities and it is estimated that £20k will be spent in 15/16 on the replacement of equipment that is no longer fit for purpose, with the remaining £20k spent at the start of 16/17.
Information Governance Policy Officer	Helen Watson	0	83		83	32	37	42	41	The spend relates to the Council's Information Governance Officer.
Total		926	116	1.924	2.966	1,730	1,537	1.821	1,145	
TOTAL	1	320	110	1,324	2,300	1,730	1,557	1,021	1,145	

HEALTH & SOCIAL CARE COMMITTEE

VIREMENT REQUESTS

Budget Heading	Increase Budget	(Decrease) Budget
	£'000	£'000
Utility budgets - various services P&R committee	21	21
	21	21

Notes Corporate adjustments to utility budgets

EMPLOYEE COST VARIANCES

Period 11: 1st April - 29 February 2016

	ANALYSIS OF EMPLOYEE COST VARIANCES	Early	Turnover	Total Over /
		Achievement	from	(Under)
		of Savings	Vacancies	Spend
		£000	£000	£000
	SOCIAL WORK			
1	Children & Families	0	(92)	(92)
2	Criminal Justice	0	(38)	(38)
3	Older Persons	0	(151)	(151)
4	Learning Disabilities	0	27	27
5	Physical & Sensory	0	(10)	(10)
6	Assessment & Care Management	0	(90)	(90)
7	Mental Health	0	(24)	(24)
8	Addiction / Substance Misuse	0	(31)	(31)
9	Homelessness	0	0	0
10	Planning, Health Improvement & Commissioning	0	(60)	(60)
11	Business Support	0	(58)	(58)
	SOCIAL WORK EMPLOYEE UNDERSPEND	0	(527)	(527)

- 1 Currently 14 vacancies along with maternity leave savings, with 4 of these posts potentially not filled this year.
- 2 Currently 3 vacancies which are in the process of being filled
- 3 Currently 31 vacancies along with maternity leave savings NB offset by external costs due to recruitment issues
- 4 Currently 8 vacancies of which 6 are in the process of being filled, however turnover target & additional cover arrangements mean that there is currently an overspend predicted.
- 5 Currently 3 vacancies of which 2 are in the process of being filled
- 6 Currently 5 vacancies of which 3 are in the process of being filled
- 7 Currently 3 vacancies of which 2 are in the process of being filled
- 8 Currently 2 vacancies of which 1 is in the process of being filled
- 9 No variance
- 10 Currently 3 vacancies of which 1 is in the process of being filled
- 11 Currently 3 vacancies which are in the process of being filled